GENERAL INFORMATION

Institute Dates: March 17 - 18, 2016
Registration: 7:45 am, March 17
Program Time: 8:20 am – 5:45 pm, March 17 *times are subject to change*
8:10 am – 2:30 pm, March 18 *times are subject to change*
Location: Roosevelt Waldorf-Astoria Hotel, 130 Roosevelt Way, New Orleans, LA 70112
CLE Credit: Approximately 13.0 CLE credit hours (60 minute states) includes one hour of Ethics and one hour of Professionalism
Fee: $925; $800 for additional registrants from same firm
Late Registration fee: $975 (after March 11). On-site registration fee: $1000

Registration
On-line registration is available at www.law.tulane.edu/corporate. The Standard Registration Fee is $925 for the first person from a firm or organization. A reduced fee of $800 is offered for additional people from the same firm or organization. Fee includes course material on a flash drive, refreshment breaks and cocktail reception on Thursday evening. ALL registrations received after March 11 will be charged the Late Registration Fee of $975. To register on-site the day of the event, the on-site registration fee will be $1000. To pay by check, please use the registration form on page 3 of this document.

Tulane CLE accepts checks, cash, VISA and MasterCard. If you require special needs, meals or services, please contact our office.

<table>
<thead>
<tr>
<th>Registration Type</th>
<th>Early Bird</th>
<th>Standard/Late</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Registration (1st person from firm)</td>
<td>$ 925.00</td>
<td>$ 975.00</td>
</tr>
<tr>
<td>General Registration (2nd person or more from same firm)</td>
<td>$ 800.00</td>
<td>$ 975.00</td>
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<tr>
<td>Government/ non-profit</td>
<td>$ 800.00</td>
<td>$ 800.00</td>
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<tr>
<td>Tulane Faculty (non- Law School)</td>
<td>$ 450.00</td>
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<tr>
<td>Tulane Student (non- Law School)</td>
<td>$ 50.00</td>
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</tr>
<tr>
<td>Student (not Tulane)</td>
<td>$ 100.00</td>
<td>N/A</td>
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Cancellation and Refund
A $700.00 refund will be offered for cancellations through March 11. Absolutely no refunds will be issued after March 11. All cancellations and/or transfers must be submitted in writing either via fax to 504.866.1583 or email to Kim Bieniemy at kbieniem@tulane.edu. Cancellations and transfers requested by phone will not be accepted.

Course Materials
The Institute faculty always provides excellent course materials covering the program topics. The generally over 1,000 pages of materials will be on a convenient flash drive. You may wish to bring your laptop to easily access materials at the conference; however hardcopies of the materials are not necessary to follow the presentations. Course materials will also be available for download at www.law.tulane.edu/corporate. If you are unable to attend the Institute, you may order the course materials using the registration form. Please include payment of $125 with your order.
**CLE Credit**
Tulane CLE will assist in your reporting process.

This program is being presented in Louisiana, a mandatory CLE state. Attorneys licensed in 60-minute states will receive a maximum of 13.0 hours for attending the Institute. Attorneys licensed in 50-minute states will receive a maximum of 15.6 hours of credit. The Institute includes one hour of ethics and one hour of professionalism. (Hours are approximations as Tulane CLE has yet to apply for accreditation).

**Program Location and Accommodations**
The newly renovated, historic Roosevelt Waldorf-Astoria Hotel is the Institute Hotel. A limited block of rooms has been reserved at the Roosevelt at a discounted rate until **Tuesday, February 3** and on a space available basis after this date. Registrants are responsible for their own reservations. The Roosevelt reservation telephone number is 504-648-1200 or 1-800-WALDORF. Be sure to mention that you are with the “Tulane Corporate Law Institute” and remember to make your reservation by **February 3rd**.
REGISTRATION FORM
28TH TULANE CORPORATE LAW INSTITUTE
MARCH 18 – 19, 2016

I would like to register for the following:

☐ $925 or ☐ Additional Registration from Same Firm – $800

☐ $975 Late Registration (after March 11)

☐ I cannot attend the Institute but I would like to order a set of course materials (on a flash drive) – $125

Mr./Ms. __________________________ Name on Badge: __________________________

Firm: ________________________________________________________________

Address: ______________________________________________________________

City: __________________________ State: __________ Zip: __________________________

Phone: ( ) __________ - __________ E-mail: __________________________

Bar Membership state(s) with bar number(s):

_________________________________________________________

Make check payable to: Tulane CLE

Mail registration form and check to:

Tulane Law School – CLE
200 Broadway
Suite 203
New Orleans, LA 70118

Registrations paid with a credit card (Visa or MasterCard ONLY) must register on-line at: www.law.tulane.edu/corporate