

TULANE UNIVERSITY LAW SCHOOL JD APPLICATION

For Admission to the Juris Doctor (JD) Program For Visiting Students



Office of Admission and Financial Aid

John Giffen Weinmann Hall, Suite 203
6329 Freret Street • New Orleans, Louisiana 70118
Telephone: 504/865-5930 • FAX: 504/865-6710
admissions@law.tulane.edu
www.law.tulane.edu

| | |
|-------------------------------------|-----------------------|
| FOR OFFICE USE ONLY | |
| App. # _____ | Essay _____ Fee _____ |
| Reactivate _____ | Test date _____ |
| Explanations (23, 26, 27, 28) _____ | Source _____ |
| | Source 2 _____ |

All questions must be answered unless the instructions state otherwise. Failure to answer a non-optional question may delay the processing of your application. Please type or print neatly. See enclosed instructions.

1. Salutation: _____ 2. Name: _____
Mr., Ms., or Dr. *First* *M.I.* *Last*

3. Social Security Number: _____

4. (a) For what semester or semesters are you seeking admission as a visiting student? _____

(b) Have you previously applied to Tulane Law School? Yes No

(c) For what year was the application made? _____ Were you offered admission? Yes No

5. Current address (valid from _____ until _____)

(Number, Street and Apartment)

City, State, if USA (Country, if not USA) and ZIP Code

() - _____
Preferred Telephone Number

Cell Phone Land Line

() - _____
Alternative Telephone Number

Cell Phone Land Line

If you change your address, please notify the Admission Office.

6. Additional or permanent address (valid from _____ until _____)

(Number, Street and Apartment)

City, State, if USA (Country, if not USA) and ZIP Code

Telephone (include area code)

7. Next of kin:

Salutation: _____ Name: _____
Mr., Ms., or Dr. *First* *M.I.* *Last*

(Number, Street and Apartment)

City, State, if USA (Country, if not USA) and ZIP Code

Telephone (include area code)

NAME _____

LSAC ACCOUNT NUMBER _____

A 2

8. We use e-mail to correspond with applicants. Please provide an e-mail address you will monitor regularly.

E-mail address: _____ (E-mail address valid until) _____

Month, Day, and Year

Please be careful to distinguish between the lowercase letter "L" and the numeral "1."

NOTE: Certain information concerning applicants is requested by the School for statistical purposes. This information will not be used in an unlawfully discriminatory manner. You are assured both by school policy and by the Family Educational Rights and Privacy Act that the information will be confidential and accessible only to school officials, government agencies, and others with a legitimate educational interest in the information. Answers to questions 9, 10, 11, 12, and 13(a) below are optional for purposes of the admission decision. You should be aware, however, that some of this information may be required for financial aid purposes or in order to process a visa, in particular the information requested in questions 10 and 13.

9. (a) Are you Hispanic/Latino? Yes No

(b) Select all that apply:

- | | |
|--|--|
| <input type="checkbox"/> Aboriginal or Torres Strait Islander Australian | <input type="checkbox"/> Caucasian/White |
| <input type="checkbox"/> American Indian or Alaskan Native | <input type="checkbox"/> Hispanic/Latino |
| <input type="checkbox"/> Asian | <input type="checkbox"/> Native Hawaiian or other Pacific Islander |
| <input type="checkbox"/> Black or African American | <input type="checkbox"/> Puerto Rican |
| <input type="checkbox"/> Canadian Aboriginal | <input type="checkbox"/> Declined to indicate race/ethnicity |

10. (a) Country of citizenship: _____

(b) If not US, do you have an alien registration card for US immigration purposes? Yes No

(c) If yes, please indicate your alien registration number: _____, and enclose a copy of the front and back of the card.

11. Gender Male Female

12. What is your native language? _____

13. (a) Date of birth: _____ (b) Place of birth: _____

MM/DD/YY

City, State, and Country

14. Permanent city and state of residence: _____

City, State, if USA (Country, if not USA) (If Louisiana, in what parish is this city located?)

15. If there are economic, cultural, or social factors that have presented obstacles you have had to overcome, and that you wish the Committee on Admission to consider in evaluating your application, or if you wish to include a statement of how you would add diversity to our student body, please indicate here: Yes No and provide explanatory information on a separate sheet marked Question 15.

16. From what school did you receive your undergraduate degree?

School

City, State

17. In what year did you receive your undergraduate degree? _____

18. Please indicate your undergraduate major: _____

19. List below all colleges and universities you have attended, whether or not you received a degree, beginning with current or most recent. Please do respond in the space provided, in addition to submitting your résumé. (*Include regular and summer sessions, undergraduate and graduate work, and use an additional sheet only if more space is needed.*)

| Name of Institution | Period Attended (MM/YY-MM/YY) | Major Field | Title of Degree and Date Awarded/Pending |
|---------------------|----------------------------------|-------------|---|
| | | | |
| | | | |
| | | | |
| | | | |

20. Has your education in college, university, graduate, or professional school been interrupted for one term or more for any reason? Yes No. If yes, please attach a separate sheet explaining the reason and describing the circumstances.

21. If you have any close relatives who have been students at Tulane University, please list them below.

| Name | School Attended | Dates of Attendance at University (MM/YY-MM/YY) |
|------|-----------------|--|
| | | |
| | | |
| | | |

22. (a) Please list all law schools at which you have enrolled, including enrollment in a summer conditional program, early enrollment program, or regular summer program at another law school.

- (b) Please explain below the circumstances of your enrollment, and your current status at each school. (e.g., currently enrolled, in good academic standing, etc.) *Attach an additional sheet marked "22(b)" if necessary.*

- (c) In addition, please arrange for the Tulane Law School Admission Office to receive a letter of good standing directly from the appropriate dean's office of any law school at which you have previously enrolled. The should indicate whether you are eligible to return to that law school and, in the case of the law school from which you will receive your degree, the letter should also indicate that credit will be granted for satisfactory completion of Tulane Law School coursework and state any constraints on the visit.

Note: this is a preface to questions 23 and 24.

Because of the high ethical standards to which lawyers are held, the failure to disclose an act or event such as the ones described below is often more significant, and leads to more serious consequences, than the act or event itself. Failure to provide truthful answers, or failure to inform the Office of Admission of any changes to your answers, may result in revocation of admission or disciplinary action by the Law School, or denial of permission to practice law by the state in which you seek admission to the bar. We strongly urge, if you are unsure as to whether to make a disclosure, that you err on the side of disclosure.

23. (a) Have you ever been subject to disciplinary action (for scholastic or other reasons) in any of the colleges, universities, graduate or professional schools you have attended? This includes being dropped, suspended, warned, placed on academic or disciplinary probation, disciplined, expelled, or requested or advised to resign from any post-secondary school, college, university, professional school, or law school. Yes No

(b) Are there any disciplinary charges currently pending or expected to be brought against you? Yes No

(c) If you answered yes to either of the two questions above, please attach a separate sheet marked "23c" with a full explanation of the reasons for, and circumstances surrounding, the disciplinary action(s), including relevant dates.

Please note also that it is your responsibility to update your application by notifying the Tulane Admission Office if any disciplinary charges are filed or are expected to be filed between the date you submit this application and the date you enroll at Tulane.

24. (a) Have you ever been charged with, arrested for, convicted of, pled guilty or nolo contendere for a violation of any law? (For purposes of question 24, a conviction includes a verdict or finding of guilt, regardless of whether sentence is imposed by the court. You should also disclose offenses which resulted in purged, sealed, obliterated, dismissed, expunged, or destroyed records, regardless of whether you have been told that you need not disclose any such event. These will also be requested by state bar authorities in many states. You are advised to make full disclosure, as a subsequent finding that you failed to disclose relevant information could have disqualifying consequences.)

Yes No

(b) Are there any criminal charges pending or expected to be brought against you? Yes No

(c) If the answer to either of the two questions above is yes, please attach a separate sheet with a full explanation of the reasons for, and circumstances surrounding, your arrest or conviction, including dates.

Please note also that it is your responsibility to update your application by notifying the Tulane Admission Office if any criminal charges are filed or expected to be filed between the date you submit this application and the date you enroll at Tulane.

25. Have you served or are you now serving on full-time active military duty? Yes No

Date of entrance _____

Expected military Reserve or National Guard status during law school _____

26. (a) Please list below all paid employment positions, starting with the most recent. Please respond in the space provided, in addition to submitting your résumé. *(Use an additional sheet only if more space is necessary).*

| Dates of Employment (MM/YY-MM/YY) | Employer | Part-time/ Full-time | Position/Responsibilities | Reasons for Leaving |
|--------------------------------------|----------|-------------------------|---------------------------|---------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

(b) Total number of months of full-time work experience _____

27. Please list below any unpaid internship positions. Please respond in the space provided, in addition to submitting your résumé. *(Use an additional sheet only if more space is necessary)*

| Dates of Internship MM/YY-MM/YY | Employer | Position/Responsibilities |
|------------------------------------|----------|---------------------------|
| | | |
| | | |
| | | |
| | | |

28. List the academic honors, awards, or other recognitions you have received and explain the basis upon which awards were made. Please respond in the space provided, in addition to submitting your résumé. (*Use an additional sheet only if more space is necessary*).

| Award/Honor | Dates Received | Basis upon which you received award or honor |
|-------------|----------------|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

29. List your extracurricular, community, or other activities in the order of their importance to you. Give a brief description of your involvement, including any special responsibilities or leadership positions held. Please respond in the space provided, in addition to submitting your résumé. (*Use an additional sheet only if more space is necessary*).

| Activity | Dates | Description of your involvement | Did you pursue this activity to fulfill a requirement or to discharge an obligation? |
|----------|-------|---------------------------------|--|
| | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

30. Please submit your current résumé by attaching it to this application.

31. Are you applying, or have you applied, to other law schools for visiting status? If so, please list them. (This information is requested to facilitate a survey being made by the Admission Office, and because it is often useful for counseling purposes. It will not affect your application for admission in any way.)

NAME _____

LSAC ACCOUNT NUMBER _____

A7

32. Please provide an explanation of your reasons for wishing to visit Tulane Law School. Attach this to your application.

33. Please check the method by which you will pay the application fee (\$60):

- The application fee of \$60 (US funds) is enclosed in the form of a check or money order, payable to Tulane Law School.
- I wish to charge the application fee of \$60 to my Master Card or Visa credit card. I have completed the Credit Card Payment form and am enclosing it with my application.
- Documentation is enclosed supporting a request for a waiver of the application fee.
(See instructions concerning fee waiver requests.)

34. I certify that the information provided in my application to Tulane Law School, including any enclosures or material sent separately, is true and understand that any such information found to be false may constitute grounds for referral to the Law Services misconduct procedure, denial of admission, revocation of an offer of admission, or dismissal, as will information discovered to have been omitted. Essays submitted in response to questions in this application are solely my own work. I understand that information contained in this application may be considered by bar examination authorities during their investigation of character and fitness for the practice of law. I understand that it is my responsibility to inform the Tulane Law School Admission Office of changes in any of the information requested on this application.

Signature

Date

Tulane University is an Affirmative Action/Equal Employment Opportunity institution, and consequently its policy of nondiscrimination includes recruitment and employment, admission and access, retention and promotion of the most qualified students, faculty, and staff, regardless of an individual's race, sex, color, religion, national/ethnic origin, age, handicap, citizenship, marital status, sexual orientation or veteran status. Tulane University does not discriminate in its provision of services and benefits nor in its treatment of students, patients, and employees. Inquiries regarding this policy should be referred to the Affirmative Action Office. Tulane Law School's policy is the same as that of the University.

(Not to be completed by applicant)

The above applicant is admitted to the class of _____ on the basis of the _____ degree received on _____ from _____ or of _____ units of college credit earned at _____ with an average of _____.

Advanced standing to the extent of _____ units has been granted on the basis of a transcript of record from the _____ Law School.

Date of admission _____ **Chair, Committee on Admission:** _____

NAME _____

SOCIAL SECURITY NUMBER _____

A 8

LETTER OF RECOMMENDATION



Office of Admission and Financial Aid

John Giffen Weinmann Hall, Suite 203
6329 Freret Street • New Orleans, Louisiana 70118
Telephone: 504/865-5930 • FAX: 504/865-6710
admissions@law.tulane.edu
www.law.tulane.edu

Note to candidate: We strongly urge that letters be submitted through the LSAC letter of recommendation service, included in your LSDAS Registration subscription. However, if a recommender prefers to write directly to Tulane Law School about your qualifications specific to Tulane, he or she may do so by using this form or by using his or her own letterhead accompanied by this form. In order to be considered, letters must contain the author's verifiable name, title, address, and telephone number, and each letter should indicate whether or not the candidate has waived access to it. Use of this form is optional. If you wish to use this form and need additional copies, please photocopy this one.

If you intend to use this form, complete Part I below, including the information about your recommender. Bring the form to your recommender, who may return the completed form to you in a sealed envelope, signed across the seal, or who may mail it directly to the Tulane Law School Office of Admission. Remember, however, that use of the LSAC letter of recommendation service is preferred.

Part I.

Candidate's Name: _____
First M.I. Last

Address: _____
(Number, Street and Apartment)

City, State, if USA (Country, if not USA) and ZIP Code

I understand that federal legislation provides me with a right of access to this form which may be waived, but that no school or person can require me to waive this right.

A. I hereby waive my right of access to this form and/or any attachments and authorize the person identified below to provide a candid evaluation to Tulane Law School.

Candidate's Signature Date

B. I do **not** waive my right of access to this form, and/or attachments but I authorize the person identified below to provide a candid evaluation to Tulane Law School.

Candidate's Signature Date

Name of Recommender: _____

Recommender's Address: _____

City, State, if USA (Country, if not USA) and ZIP Code

Telephone number: _____ Fax number: _____

Recommender's e-mail address: _____

NAME _____ SOCIAL SECURITY NUMBER _____ A 9

Part II.

To the recommender: Please provide an evaluation of this candidate, based on your personal experience with him or her, relevant to the candidate's ability to succeed in law school. You may use the space available on this form, or attach a letter written on your own letterhead. The letter may be returned to the candidate in a sealed envelope, signed by you across the seal, or may be mailed to us directly at the address at the top of the form.

NAME _____ SOCIAL SECURITY NUMBER _____ A 10

TULANE UNIVERSITY LAW SCHOOL



Office of Admission and Financial Aid

John Giffen Weinmann Hall, Suite 203
6329 Freret Street • New Orleans, Louisiana 70118
Telephone: 504/865-5930 • FAX: 504/865-6710
admissions@law.tulane.edu
www.law.tulane.edu

FOR OFFICE USE ONLY

Date processed: _____

Initials: _____

Transaction No.: _____

Approval Code: _____

Credit Card Payment Form

Applicant Name _____
First *M.I.* *Last*

Applicant Social Security Number _____

Applicant Telephone Number _____
Area Code *Phone Number*

Type of Card: VISA MASTERCARD (Check one)

Charge Amount: \$ 60 [X] APPLICATION FEE

Card Number _____

Expiration Date _____

Cardholder's Name _____

Cardholder's Address _____

(if different from Applicant)

Cardholder's Signature X _____