GENERAL INFORMATION

Institute Dates: March 19 – 20, 2015
Registration: 7:45 am, March 19
Program Time: 8:20 am – 5:45 pm, March 19
8:10 am – 2:30 pm, March 20
Location: Roosevelt Waldorf-Astoria Hotel, 130 Roosevelt Way, New Orleans, LA 70112
CLE Credit: Approximately 13.0 CLE credit hours (60 minute states) includes one hour of Ethics and one hour of Professionalism
Fee: $895; $750 for additional registrants from same firm
Late Registration fee: $925 (after March 11)

Registration
On-line registration is available at www.law.tulane.edu/corporate. The Standard Registration Fee is $895 for the first person from a firm or organization. A reduced fee of $750 is offered for additional people from the same firm or organization, government employees, and non-profit organizations. Fee includes course material on a flash drive, refreshment breaks and cocktail reception on Thursday evening. ALL registrations received after March 11 will be charged the Late Registration Fee of $925.

Tulane CLE accepts checks, cash, VISA and MasterCard. If you require special needs, meals or services, please contact our office.

Cancellation and Refund
A $650.00 refund will be offered for cancellations through March 11. Absolutely no refunds will be issued after March 11. All cancellations and/or transfers must be submitted in writing either via fax to 504.866.1583 or email to Ryan Lanza at rlanza@tulane.edu. Cancellations and transfers requested by phone will not be accepted.

Course Materials
The Institute faculty always provides excellent course materials covering the program topics. The generally over 1,000 pages of materials will be on a convenient flash drive. You may wish to bring your laptop to easily access materials at the conference; however hardcopies of the materials are not necessary to follow the presentations. Course materials will also be available for download at www.law.tulane.edu/corporate. If you are unable to attend the Institute, you may order the course materials using the registration form. Please include payment of $125 with your order.

CLE Credit
Tulane CLE will assist in your reporting process.

This program is being presented in Louisiana, a mandatory CLE state. Attorneys licensed in 60-minute states will receive a maximum of 13.0 hours for attending the Institute. Attorneys licensed in 50-minute states will receive a maximum of 15.6 hours of credit. The Institute includes one hour of ethics and one hour of professionalism. (Hours are approximations as Tulane CLE has yet to apply for accreditation).

Program Location and Accommodations
The newly renovated, historic Roosevelt Waldorf-Astoria Hotel is the Institute Hotel. A limited block of rooms has been reserved at the Roosevelt at a discounted rate until February 15 and on a space available basis after this date. Registrants are responsible for their own reservations. The Roosevelt reservation telephone number is 504-648-1200 or 1-800-WALDORF. Be sure to mention that you are with the “Tulane Corporate Law Institute” and remember to make your reservation by February 15.
REGISTRATION FORM
27TH TULANE CORPORATE LAW INSTITUTE
MARCH 19 – 20, 2015

I would like to register for the following:

☐ $895 or ☐ Additional Registration from Same Firm – $750

☐ $925 Late Registration (after March 11)

☐ I cannot attend the Institute but I would like to order a set of course materials (on a flash drive) – $125

Mr./Ms. ___________________________ Name on Badge: ___________________________

Firm: ____________________________________________________________

Address: __________________________________________________________

City: __________________________ State: ___________ Zip: __________________________

Phone: (__________) - _______________ E-mail: ____________________________

Bar Membership state(s) with bar number(s):

____________________________________________________________________

Make check payable to: Tulane CLE

Mail registration form and check to:

Tulane Law School – CLE
200 Broadway
Suite 203
New Orleans, LA 70118

Registrations paid with a credit card (Visa or MasterCard ONLY) must register on-line at:
www.law.tulane.edu/corporate